



## CONSTANCE LAKE FIRST NATION

37 Wawaskashoo St - PO Box 4000

CONSTANCE LAKE, Ontario P0L 1B0

T: (705) 463-4511

# Employment Opportunity

<b>Position</b>	<b>Community Aboriginal Recreation Activator (CARA)</b>
<b>Competition #</b>	CARA-11-2025
<b>Salary Range</b>	37,300 – 50,350
<b>Location</b>	Wellness Department, CLFN
<b>Posted</b>	November 20, 2025
<b>Closed</b>	Open Until Filled

## POSITION SUMMARY:

Constance Lake First Nation is seeking a Community Recreation Activator to research, develop, and deliver a wide range of sport, recreation, leisure, and cultural programs that meet the needs and interests of community members of all ages. This role supports community wellness by promoting active, healthy lifestyles, increasing participation in physical activities, and building capacity through leadership development and volunteer engagement. The ideal candidate will demonstrate cultural awareness, strong program coordination skills, and the ability to lead activities that support the overall health and quality of life of Constance Lake First Nation.

## PREFERRED QUALIFICATIONS:

- High school diploma required; post-secondary education in recreation, health, community services, or social work is an asset. Relevant training and community experience may be considered.
- Experience in recreation programming, sport leadership, community wellness, or cultural/youth programming.
- Experience organizing events or coordinating volunteers is an asset.
- Certifications in coaching, fitness instruction, or recreation leadership are an asset.
- Knowledge of First Nation culture, values, and community-based wellness.
- Able to plan, organize, deliver, and evaluate programs.
- Strong leadership skills, including coaching, facilitating groups, and public speaking.
- Proficient with Microsoft Office and basic computer applications.
- Able to work independently, take initiative, and manage multiple tasks.
- Strong communication and interpersonal skills, able to work with diverse groups.
- Must be able to provide a Criminal Record Check with Vulnerable Sector.
- Able to travel for events, training, and program needs.
- Able to lift and carry equipment, participate in physical activities, and work outdoors in varying conditions.

## Key Responsibilities

- Plan, deliver, and coordinate recreation, sport, cultural, and leisure programs for all age groups.
- Lead activities and oversee volunteers and casual staff.
- Gather feedback and evaluate programs to ensure they meet community needs.
- Coordinate events, facility bookings, and equipment use.
- Recruit, train, and support volunteers and develop leadership opportunities.
- Prepare budgets, funding documents, and required reports.
- Maintain equipment and facilities to ensure safety and proper use.
- Promote programs and engage regularly with the community.

**To apply:** Submit cover letter, resume to quoting competition **#CARA-11-2025** via:

**Email:** [resumes@clfn.on.ca](mailto:resumes@clfn.on.ca)

**In person:** 37 Wawaskashoo St. Constance Lake First Nation Band Office

***Only those selected for an interview will be contacted.***